

Third Party Software Utility Developer Registration

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A Third Party Utility Provider should have a valid PAN for registering with the e-Filing application.

- Type in the URL of e-Filing application (<https://incometaxindiaefiling.gov.in>). Click on the 'Register Yourself' tab available on Homepage.
- Select 'Third Party Software Utility Developer' against the radio button. Click on "Continue" button.

Registration Form

The screenshot shows a registration form titled "Select User Type *". It contains several sections with radio button options:

- Individual/HUF**
 - Individual
 - HUF
- Other than Individual/HUF**
 - Company
 - Body of Individuals (BOI)
 - Local Authority
 - Firm
 - Trust
 - Association of Persons (AOP)
 - Artificial Juridical Person
 - Government
- Bulk PAN Verification Users**
 - External Agency
- Tax Professional**
 - Chartered Accountants
- Tax Deductor and Collector
- Third Party Software Utility Developer**

A green "Continue" button is located at the bottom right of the form.

- Enter Registration Form

- **Category** – Mandatory, should be select from dropdown.
- **Software Product Name**-Mandatory, A textbox where product name should be entered.

Registration Form - Third Party Software Utility Developer Registration

The screenshot shows the registration form with the following fields:

- Step 1: Enter Basic Details
- Step 2: Registration Form
- Step 3: Registration Successful


The form contains two fields:

- Category ***: A dropdown menu with "Select" as the current selection.
- Software Product Name ***: A text input field.

- If Category is **other than individual** then user should fill following details


Organization Details

- ✦ **Organization PAN** – Mandatory, should be valid PAN of 10 characters.
- ✦ **Name of Organization**– Mandatory.
- ✦ **Date of Incorporation**– Mandatory.

Organisation Details	
Organization PAN *	<input type="text"/>
Name of Organization *	<input type="text"/>
Date of Incorporation (DD/MM/YYYY) *	<input type="text"/> 

A. Personal/Principal Contact Details

- **PAN** - Mandatory, should be valid PAN of 10 characters.
- **Surname** - Mandatory, should be as per the PAN details.
- **Middle Name** - Not mandatory, should be as per the PAN details.
- **First Name** - Not mandatory, should be as per the PAN details.
- **Date of Birth** - Mandatory, should be as per the PAN details.

Personal/Principal Contact Details	
PAN *	<input type="text"/>
Surname *	<input type="text"/>
Middle Name	<input type="text"/>
First Name	<input type="text"/>
Date of Birth (DD/MM/YYYY) *	<input type="text"/> 

➤ Contact Details

- **Landline Number** - Not mandatory.
- **Mobile Number** - Mandatory.
- **Secondary Mobile Number** - Non mandatory.
- **Email ID** - Mandatory, should be valid E-mail ID.
- **Secondary Email ID** - Non mandatory, should be valid E-mail ID.
- **Fax Number** - Non-mandatory.

Contact Details	
Landline Number	+91 <input type="text"/> <input type="text"/>
Mobile Number *	+91 <input type="text"/>
Secondary Mobile Number	+91 <input type="text"/>
E-mail ID *	<input type="text"/>
Secondary E-mail ID	<input type="text"/>
Fax Number	+91 <input type="text"/> <input type="text"/>

➤ Current Address

- **Flat/Door/Building** - Mandatory.
- **Road/Street** - Non-mandatory.
- **Area/Locality** - Mandatory.
- **Town/City/District** - Mandatory.
- **Pin code** - Mandatory.
- **State** - Mandatory, user selects from the drop down provided.

Current Address	
Flat/Door/Building *	<input type="text"/>
Road/Street	<input type="text"/>
Area/Locality *	<input type="text"/>
Town/City/District *	<input type="text"/>
Pincode *	<input type="text"/>
State *	Select <input type="button" value="v"/>

➤ Assessment Year Return Details

- **Assessment Year**- Mandatory.
- **Please select the forms For Approval**- Mandatory. Here multiple forms can be selected.
- **Attach scanned documents in ZIP format (Refer Notes)** - Mandatory.

Assessment Year Return Details	
Assessment Year *	Select <input type="button" value="v"/>
Please Select the Forms For Approval *	<input type="text" value="ITR-1"/> ITR-2 ITR-2A ITR-3 ITR-4 <input type="button" value="v"/>
Attach scanned documents in ZIP format (Refer Notes) *	<input type="button" value="Browse..."/> No file selected.

Mandatory Documents to be uploaded at the time of registration:




User Type	Type of Attested & Scanned documents to be uploaded
Individual	<ul style="list-style-type: none">• PAN card.• Identity proof issued by Govt agencies.• Address proof.
Company	<ul style="list-style-type: none">• PAN card of the Company.• PAN of the principal contact.• Identity proof of the principal contact issued by Govt agencies.• CIN/ROC certificate
Other than Company	<ul style="list-style-type: none">• PAN card of the Firm/BOI/AOP.• PAN of the principal contact.• PAN of another partner other than principal contact.• Identity proof of the principal.

Note: Please upload only the zipped documents (Maximum 5 MB).

➤ Captcha

This is mandatory and the user has to type in the numeric code which appears on the screen.

Captcha Code _____

Image   

Enter the number as in above image *

- Click on 'SUBMIT'. If it is success, user will be navigated to the “**Registration successful**” screen.

Registration Form - Third Party Software Utility Developer Registration

Step 1: Enter Basic Details Step 2: Registration Form **Step 3: Registration Successful**

Thank you for registering with e-Filing. Your Transaction ID is 1000275412 . In case of any queries, please contact 1800 4250 0025

Your Registration request has been sent for approval of e-Filing Admin.

Once e-Filing Admin approves your registration, you will receive a confirmation mail along with **Software Provider ID, Digest value and Number of Iterations.**

- The request is sent to ITD Admin’s Work list for approval.
- Post ITD Admin approval, a confirmation email will be sent to the registered email id with the below details
 - Software Provider Id
 - Secret Key
 - Number of iterations